

Stagecoach Elementary  
Parent and Family Engagement Plan  
2017-2018

1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

- The school will provide parents with report cards every nine weeks with information regarding their child's academic progress and upcoming classroom and/or school events. (quarterly beginning August 2017, P. Wilson, 501-743-3574)
- Take home folders will be sent home each week containing student work. (August 2017-May 2018, P. Wilson, 501-743-3574)
- Teachers will send home newsletters weekly or biweekly. (August 2017-May 2018, P. Wilson, 501-743-3574)
- The school will distribute a newsletter to parents that includes school news, calendar of activities, homework tips, etc. ( bi weekly beginning August 2017, P. Wilson, 501-743-3574)
- Teachers will routinely contact parents on an individual basis to communicate their child's progress. (August 2017-May 2018, P. Wilson, 501-743-3574)
- The school will send home information about parent meetings. (August 2017-May 2018, P. Wilson, 501-743-3574)
- Teachers and administration will use remind 101 and/or social media to communicate and provide information to parents. (August 2017-May 2018, P. Wilson, 501-743-3574)

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- Meetings to build relationships with families and help parents understand how to enhance their child's education. (August 2017-May 2018, P. Wilson, 501-743-3574)
- These meetings will include a series of family reading nights that provide an opportunity for parent and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement. (August 2017-May 2018, P. Wilson, 501-743-3574)
- The meetings will be held at various times during the day or evening to better accommodate parents. (August 2017-May 2018, P. Wilson, 501-743-3574)
- Teachers will hold conferences individually with parents of children in their classrooms. (October 2017 and March 2018, P. Wilson, 501-743-3574)
- Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reading achievement goals. (September 2017, P. Wilson, 501-743-3574)
- Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school- parent efforts and explanations of grading procedures. (August 2017-May 2018, P. Wilson, 501-743-3574)

- The school will offer parents a special workshop each year to provide an explanation of the statewide assessment system, standards, and other accountability measures. (September 2018, P. Wilson, 501-743-3574)
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:
  - Open House (August 10, 2017, P. Wilson, 501-743-3574)
  - Family Night (August 29, 2017, J. House, 501-743-3574)
  - Public Meeting (September 2017, P. Wilson, 501-743-3574)
  - BooHoo Breakfast (August 14, 2017, L. Jones, 501-743-3574)
  - Hallway Heroes Training (September 2017, P. Wilson, 501-743-3574)
  - Grandparent's Day (September 21-22, 2017, P. Wilson, 501-743-3574)
  - G/T Parent Open House (September 2017, T. Thurman, 501-743-3574)
  - Red Ribbon Week (October 2017, S. Noechel, 501-743-3574)
  - Parent/Teacher Conferences (October 2017, March 2018, P. Wilson, 501-743-3574)
  - Veterans Day (November 2017, J. House, 501-743-3574)
  - Music Programs (December 2017, February 2018, C. Launius, 501-743-3574)
  - Family Literacy Night (February, 2018, J. House, 501-743-3574)
  - Art Show February 2018, B. Furrman, 501-743-3574)
  - Fitness Frenzy (May 2018, M. Gagnon, 501-743-3574)
  - Awards (End of each nine weeks beginning August 2017, P. Wilson, H. Beavert)
  - Celebrations (August 2017-May 2018, P. Wilson, 501-743-3574)
  - Monthly PTO Meetings (First Wednesday of each month August 2018, P. Wilson, 501-743-3574)
  - Room Parents (August 2017-May 2018, P. Wilson, 501-743-3574)
  - Reading Buddies (August 2017-May 2018, H. Beavert, 501-743-3574)
  - Tutor (August 2017-May 2018, S. Noechel, 501-743-3574)
  - Volunteer for workroom (September 2017, P. Wilson, 501-743-3574)
  - Backpack Fridays (weekly beginning August 2017, parent volunteers, 501-743-3574)
  - Book Fair (September 2017, L. Jones, 501-743-3574)

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- The school will provide opportunities for parents and community members to support the instructional program through such programs such as Reading Buddies, tutoring, and hallway heroes. (September 2017, M. Byrd, 501-743-3574)
- The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. (August 2017, P. Wilson, 501-743-3574)
- Teachers will explain the requirements to parents and encourage them to become involved in the school. (August 2017, P. Wilson, 501-743-3574)

- Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make experience pleasant and successful. (August 2017, P. Wilson, 501-743-3574)
- The school will work with Middle School North and Middle School South to help provide a smooth transition from elementary school to middle school by raising parent awareness of procedures and related activities. (May 2018, C. Lyons, 501-743-3574)
- The school will host special orientation programs for parents and students to help with the transition. (September 2017, P. Wilson, 501-743-3574)
- STATE REQUIREMENT-Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at home parental instruction approved by the Department of Education. (August 2017-May 2018, P. Wilson, 501-743-3574)
- STATE REQUIREMENT (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parent and family engagement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating climate conducive to parental participation. (August 2017-May 2018, P. Wilson, 501-743-3574)

4. How will your school work with parents to create a School-Parent-Compact?

- N/A to Stagecoach Elementary

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- STATE REQUIREMENT- The school shall enable the formation of a Parent Teacher Association of organization that will foster parental and community involvement within the school. (August 2017-May 2018, P. Wilson, 501-743-3574)
- STATE REQUIREMENT-To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. (August 2017-May 2018, P. Wilson, 501-743-3574)

- The PTO will meet on a monthly basis. (monthly beginning August 2017, P. Wilson, 501-743-3574)
- Stagecoach will have a Parental and Family Engagement committee that will meet twice yearly to review and update the PI plan. (September 2017, May 2018, J. House, 501-743-3574)

#### 6. How will your school provide resources for parents?

- Parents may check out learning materials from the parent center that is located at the entrance of Stagecoach Elementary Monday- Friday from 8:00-4:00. (weekly beginning August 2017, J. House, 501-743-3574)
- STATE REQUIREMENT-The school will distribute Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...). (August 2017, P. Wilson, 501-743-3574)
- STATE REQUIREMENT-To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. August 2017-May 2018, P. Wilson, 501-743-3574)
- STATE REQUIREMENT-Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. (August 2017, P. Wilson, 501-743-3574)
- STATE REQUIREMENT-The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent and family engagement facilitator. (August 2017, P. Wilson, 501-743-3574)
- Teachers will create educational packets and games to give to parents for support at designated family nights. (September 2017, February 2018, J. House, 501-743-3574)

#### 7. How will your school engage parents in the evaluation of your parent and family engagement efforts?

- A parental involvement survey was sent to parents in Mrs. Wilson's weekly newsletter which was composed of questions evaluating our involvement at Stagecoach. Parents were able to reply using google forms. (August 2017-May 2018, J. House, P. Wilson, 501-743-3574)
- Periodic surveys will be sent to parents for feedback and suggestions for different events. (August 2017-May 2018, J. House, P. Wilson, 501-743-3574)

#### 8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?

- The school will ask parents to fill out a parent interest survey at a PTO meeting at the beginning of school to get information from parents concerning the activities they feel will be

most beneficial in the efforts to support their child academically. (August 2017, P. Wilson, 501-743-3574)

- The school will use the results of the parent interest survey will be used to plan the parental involvement activities for the year. (August 2017-May 2018, J. House, P. Wilson, 501-743-3574)
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. (May 2018, J. House, P. Wilson, 501-743-3574)
- The school will incorporate information into other scheduled meetings to inform and discuss. (August 2017-May 2018, P. Wilson, 501-743-3574)
- STATE REQUIREMENT – Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities. (August 2017-May 2018, H. Hawikins, 501-743-3574)

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- N/A to Stagecoach Elementary

Committee Members: Pam Wilson, Haley Beavert, Jessica House, Stephanie Jones, Carmen Jones, Jerrie Ott, Melissa Nease