

**Academic Center of Excellence
2017-2018
School Parent and Family Engagement Plan**

1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

1. Teachers will routinely contact parents on an individual basis to communicate about their child's progress. (Kathy Peters, Dana Marvin, Beverly Williams, David Dickey, Carmen Perrette, Breanne Selah, Anita Grisham, Jeff Shaver 501-743-3520)
2. Apex generates a weekly progress report sent to each parent's email. (Kathy Peters, Dana Marvin, Beverly Williams, David Dickey, Carmen Perrette, Breanne Selah, Anita Grisham, Jeff Shaver 501-743-3520)
3. Parents may use email to communicate with members of the school staff. (Kathy Peters, Dana Marvin, Beverly Williams, David Dickey, Carmen Perrette, Breanne Selah, Anita Grisham, Jeff Shaver 501-743-3520)

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

1. Parent-student orientation. (Kathy Peters, Dana Marvin, Beverly Williams, David Dickey, Carmen Perrette, Breanne Selah, Anita Grisham, Jeff Shaver 501-743-3520)
2. Teachers will hold conferences with parents of students who are failing. Parents will be given a summary of the student's scores and an explanation of the interventions teachers are using to assist the student in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. (Kathy Peters, Dana Marvin, Beverly Williams, David Dickey, Carmen Perrette, Breanne Selah, Jeff Shaver 501-743-3520)
3. Parent-Teacher conferences (October/March, Kathy Peters, Dana Marvin, Beverly Williams, David Dickey, Carmen Perrette, Breanne Selah, Anita Grisham, Jeff Shaver 501-743-3520)
4. Honor Roll Assemblies for students and parents (Kathy Peters, Dana Marvin, Beverly Williams, David Dickey, Carmen Perrette, Breanne Selah, Anita Grisham, Jeff Shaver 501-743-3520)
5. Community Service and Parent-Invited events:

Veterans' Wall1, Trade School/College Fair (Anita Grisham 501-743-3520)
Senior Cook out (Beverly Williams, David Dickey 501-743-3520)

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

1. Parents will be notified of Hallway Heroes training through email and the district website. Parents will be invited to participate in our community service projects throughout the year. (Anita Grisham 501-743-3520)
2. Our school will provide instruction on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. Materials and instruction will be provided during parent-teacher conferences. Emails will be sent to parents throughout the year with other parenting information. (Kathy Peters, Dana Marvin, Beverly Williams, David Dickey, Carmen Perrette, Breanne Selah, Anita Grisham, Jeff Shaver 501-743-3520)
3. Teachers and administrators will participate in no fewer than two hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies by participating in embedded professional development of studying "Own Your Dreams" by John C. Maxwell. (Kathy Peters, Dana Marvin, Beverly Williams, David Dickey, Carmen Perrette, Breanne Selah, Anita Grisham, Jeff Shaver 501-743-3520)

4. How will your school work with parents to create a School-Parent-Compact?

1. A Parent Involvement Committee will be created consisting of teachers and parents. This committee will develop and review the parent involvement plan. This plan will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All committee members will sign the plan. (Kathy Peters, Dana Marvin, Beverly Williams, David Dickey, Carmen Perrette, Breanne Selah, Anita Grisham, Jeff Shaver 501-743-3520)

6. How will your school provide resources for parents?

1. Parents may check out materials from the resource center during regular school hours and other events. Parents may also use a computer to check grades and attendance. Educational websites are available for parents to visit. To promote and support responsible parenting, our school shall provide parenting books, magazines, and other informative materials. (Anita Grisham 501-743-3520)
2. Our school will distribute informational packets each year that includes a copy of our school's parent involvement plan, parent involvement activities, community service projects, and

information about communication methods. (Kathy Peters, Dana Marvin, Beverly Williams, David Dickey, Carmen Perrette, Breanne Selah, Anita Grisham, Jeff Shaver 501-743-3520)

3. Our school will include in the school handbook our school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. (Michele Evans 501-743-3520)
4. The principal of our school shall designate a certified staff member to serve as a parent involvement coordinator. (Michele Evans, Anita Grisham 501-743-3520)

8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?

1. Our school will ask parents at the beginning of the school year to get information from parents concerning the activities they feel will be the most beneficial in the efforts to support their child academically. (Anita Grisham 501-743-3520)
2. Our school will provide a comment box in the foyer for parents to offer suggestions or concerns. (Anita Grisham 501-743-3520)
3. Our school will sponsor seminars to inform parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities. (Anita Grisham 501-743-3520)
4. At the end of the school year, our school will evaluate the activities that were suggested by the parents as part of the annual parent involvement plan evaluation. (Anita Grisham 501-743-3520)