

Comprehensive Progress Report

Mission: We are committed to providing a safe environment that promotes academic excellence and prepares students to become knowledgeable and contributing citizens in our society and in the world....every day, and in every classroom! **Vision:** Cabot High School will engage students in rigorous learning by offering multiple pathways targeting college, community, and career readiness.

Vision:

Goals:



! = Past Due Objectives KEY = Key Indicator

Core Function:		School Leadership and Decision Making				
Effective Practice:		Establish a team structure with specific duties and time for instructional planning				
		ID02	All teams have written statements of purpose and by-laws for their operation.(37)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			Some teams have this in place while others do not.	Limited Development 10/02/2014		
<i>How it will look when fully met:</i>			Teachers will follow the statements of purpose and by-laws developed by each team or department.	Objective Met 08/28/17	Melinda Asewicz	05/26/2017
Actions						
	10/14/14		The committee will review sample sets of by-laws and statements of purpose for CHS teams.	Complete 10/28/2014	Melinda Asewicz	10/28/2014

Notes: Mrs. Asewicz brought 3 sets of bylaws to the meeting for the team to review. Duties = Purpose =

Teaching Team Bylaws - Job Description

Teachers at CHS - By laws for the school

- school mission statement
- could include things like ethics list
- evaluation procedure
- department necessarries
- discipline procedure
- essentially teacher expectiatons
- chain of command (council)

How to structure:

- List mission statment
- List chain of command
- Expectations for deparments
- Expectations for teachers
- Evalutation of expectatons

10/28/14	Examine club bylaws and use those to craft the CHS Teaching team bylaws.	Complete 11/11/2014	Melinda Asewicz	11/11/2014
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Notes: Our statement of purpose will be our mission statement. Club bylaws are kept in Mr. Granderson's office. We used samples to create and revise our bylaws

11/11/14	Create bylaws for our ACSIP Committee	Complete 11/11/2014	Jill Weir	11/11/2014
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Notes:

ACSIP Committee Bylaws

1. If you need to miss a committee meeting, please notify Mrs. Weir or Mrs. Sandage before the meeting.
2. All matters voted on will be decided by a majority.
3. During the meeting, silence your cell phones and step out of the meeting if you need to make a call.
4. Let other committee members finish speaking before asking questions or making comments.
5. Meetings will be scheduled every other Tuesday in the CHS Media Center. An invitation will be sent via google calendar at least a week before the meeting. Agendas for the meeting will be sent with the calendar invitation.

10/14/14	Distribute the sample set to team leaders to review and consult with team members to bring back to next meeting.	Complete 12/02/2014	Melinda Asewicz	12/02/2014
<i>Notes:</i> Mrs. Asewicz shared the bylaws with Mrs. Weir, she will distribute to the committee via google drive.				
10/14/14	Compile revisions from interested parties and report back to committee.	Complete 01/06/2015	Melinda Asewicz	12/16/2014
<i>Notes:</i>				
10/14/14	Finalize and implement by-laws and statement of purposes for teams.	Complete 05/20/2016	Melinda Asewicz	05/01/2015
<i>Notes:</i>				
9/28/16	CHS will conduct PLC meetings by department.	Complete 05/25/2017	Alana Graham	05/19/2017
<i>Notes:</i>				

Core Function:	School Leadership and Decision Making			
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Effective Practice:	Align classroom observations with evaluation criteria and professional development			
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	IF11	The school provides all staff high quality, ongoing, job-embedded, and differentiated professional development.(3984)	Implementation Status	Assigned To	Target Date
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<i>Initial Assessment:</i>		Teachers will complete Science of Reading Modules through IDEAS (Internet Delivered Education for Arkansas Schools). There are 18 Modules (18 hours) total in the "Awareness Cadre" that applies to most CHS teachers.	Limited Development 04/15/2019		
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<i>How it will look when fully met:</i>		All teachers will complete Modules 1-18 of the Science of Reading through IDEAS. An opportunity will be provided for teachers to complete the modules during back-to-school PD. Make-up opportunities for teachers that are absent will be provided.		Alana Graham	10/01/2020
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Actions			1 of 3 (33%)		
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4/15/19	All teachers will complete Modules 1 & 2 in the Science of Reading (IDEAS).	Complete 10/01/2018	Alana Graham	10/01/2018
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Notes:

4/15/19	All teachers will complete Science of Reading, Modules 3 through 6 (IDEAS).		Alana Graham	08/01/2019
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Notes:

4/15/19	All teachers will complete Science of Reading Modules 7 through 9 during Back-to-School PD (August 2019)		Alana Graham	10/01/2019
<i>Notes:</i>				

Core Function:	High School: Opportunity to Learn
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Effective Practice:	Ensure content mastery and graduation
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!	HS04	The school provides all students with guidance and supports (academic, financial, etc.) to prepare them for college and career. (4541)	Implementation Status	Assigned To	Target Date
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<i>Initial Assessment:</i>	Currently, we are investigating and possibly designing a "during the day" intervention program to ensure: 1) All students receive credits for current courses; 2) Students have the necessary support to attain post-graduation goals (college or career); 3) Students have an adult monitoring their progress; 4) There is time for students to relearn material and redo/retake assignments they do poorly on.	Limited Development 12/03/2015		
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Priority Score: 3	Opportunity Score: 1	Index Score: 3		
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How it will look when fully met:	<p>With partial implementation of Zero Hour, additional steps will be taken to provide all students with guidance and supports to prepare them for college and career.</p> <p>When this objective is fully met, students will have a firm plan for post-secondary plans, complete with benchmarks and specific steps to be completed. Students will also have access to support to meet their overall goal.</p>		Adam Koehler	05/24/2019
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Actions		10 of 15 (67%)		
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12/3/17	Create committee of staff to investigate advisory-type programs and create a proposal to building and district administration.	Complete 01/31/2018	Melinda Asewicz	02/01/2018
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<i>Notes:</i>				
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2/6/18	An ACSIP Sub-Committee will be created to pilot a mentoring program. Students who had 3+ failures first semester (2017-18) will be assigned a volunteer teacher mentor to meet with weekly to monitor grades, determine needs, and develop a plan to achieve success.	Complete 02/01/2018	Melinda Asewicz	02/01/2018
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<i>Notes:</i>				
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2/6/18	A committee will develop a proposal to modify the CHS Bell Schedule to create a time in the school day for academic help (interventions) for students, as well as PLC meeting times and Club meetings.	Complete 02/05/2018	SueAnn Whisker	02/15/2018
<i>Notes:</i> Committee: Beason Brock Nyborg Weir Marshall Koehler Ascewicz Southard				
2/6/18	CHS Administration will make proposal to CAO to change the CHS Bell Schedule to provide Zero Hour academic help for students.	Complete 03/01/2018	Henry Hawkins	03/01/2018
<i>Notes:</i>				
2/6/18	CHS Administration will provide tutoring each Tuesday, Wednesday, and Thursday morning - 7:15-7:50 by certified teachers in the areas of Math, English, and Science.	Complete 05/25/2018	Adam Koehler	05/25/2018
<i>Notes:</i> Began 1/31/18				
3/11/18	Identified Special Education Students will have the opportunity to participate in on-the-job learning based on their transition plan. Student interests will be taken into consideration, as well as individual student needs identified in their IEP. Students will be instructed in job related skills during the day and will be employed after school. The school/district will work with external agencies to provide assistance with training, supervision, transportation, etc.	Complete 05/25/2018	Donna Young	05/25/2018
<i>Notes:</i>				
12/3/17	Administration will monitor student grades weekly to determine "at-risk" students.	Complete 05/25/2018	Adam Koehler	05/25/2018
<i>Notes:</i>				
12/3/17	Staff will provide progress updates on students with a 59% or below in core academics to administration at week three, five, and seven of each quarter. Information will include the number of absences, total number of assignments, and "why" the student is not passing.	Complete 05/25/2018	Alana Graham	05/25/2018
<i>Notes:</i>				

10/26/18	Administration will investigate the steps necessary, cost required, and benefits of becoming "Certified ACT Educators" through ACT, Inc. The program credentials educators in preparing students to be successful on general test-taking strategies, as well specific content area knowledge.	Complete 02/01/2019	Henry Hawkins	01/01/2019
<i>Notes:</i>				
10/26/18	Select teachers will investigate and begin implementation of "ACT Academy" - a program that allows individual student personalization of a learning plan to increase performance on the ACT.	Complete 02/01/2019	Adam Koehler	01/31/2019
<i>Notes:</i>				
10/26/18	Counselors, during Credit Checks, will ask a series of pre-determined questions to evaluate the student's post-secondary plan and provide any assistance necessary in completing the necessary steps.		Barbara Miller	05/17/2019
<i>Notes:</i>				
12/7/18	During PLC Meetings, a group of ELA teachers will promote Literacy across subjects, including: Reading strategies in content areas, constructing written responses to reading, and supporting struggling readers		Melinda Asewicz	05/19/2019
<i>Notes:</i>				
12/7/18	The Counseling Center will offer Zero Hour sessions based on student needs assessed by surveys. Sessions will include topics on FAFSA (Financial Aid), College application processes, ACT preparation, mental health, suicide awareness and prevention and other needs as determined.		Barbara Miller	05/25/2019
<i>Notes:</i>				
10/26/18	Through English Classes, students will be exposed to "Next Steps" consisting of visits from colleges, technical schools, assistance with Financial Aid (FAFSA), and assistance in creating goals to connect students to their post-secondary plans.		Nicole Gatewood	05/25/2019
<i>Notes:</i>				
10/26/18	Administration and Staff will investigate the steps necessary to designate Cabot High School as an official SAT Testing Site. There is not currently a location in the local area that has this designation. Some schools require students take the SAT and some students perform better on the SAT.		Alana Graham	05/25/2019
<i>Notes:</i>				
Implementation:		10/26/2018		

Evidence	10/26/2018 Zero Hour sign-in sheets, Bell schedule, Failure data.			
Experience	10/26/2018 The committee implemented "Zero Hour" beginning with the 2018-19 school year.			
Sustainability	10/26/2018 Monitoring student-use of Zero Hour, Failure data, continued revision of policies to best support students.			