

## Stagecoach Elementary

### Parental Involvement Plan

2014-15

Stagecoach Elementary School is dedicated to the effective education of all students. We recognize the family as the primary influence in a child's life, and know that the family plays an integral role in the educational success of all children. Education is a shared responsibility of the family and school during the entire time a child spends in school. Families and school staff must work together as knowledgeable partners to attain success. Stagecoach Elementary is committed to effective parental involvement. We will welcome parents to our campus and classrooms by providing a climate conducive to active parental participation.

#### Program Components

To support the belief of the Cabot Public School, the schools', parents, alumni and community must work as knowledgeable partners. The Stagecoach Elementary k-4 Parental Involvement Plan will include, but is not limited to, the following components to help build a successful parental involvement program.

1. Communication strategies used at Stagecoach Elementary school to provide additional information to parents and to increase parental involvement in supporting classroom instruction:
  - Each teacher will send home a folder containing student papers and work samples each week. **(weekly, H. Beavert)**
  - Teachers will routinely contact parents on an individual basis to communicate about their child's progress, using newsletters, email, phone calls. **(weekly, P. Wilson)**
  - The school will provide parents report cards every nine weeks with information regarding their child's academic progress and any upcoming classroom and/or school events. **(quarterly, J.Foster)**
  - Test results and standardized test scores will be given to parents at a parent night meeting during the month of September. **(Sept. 9, 2014, P. Wilson, H. Beavert, A.Rider)**
  - The school will use the student handbook, school web site, and parent orientation meetings to talk about the Parental Involvement Plan and how to access a copy of this information. **(August 14, 2014, September 9, 2014, A. Rider)**
  - Parents will be notified via school newsletter or in a packet given at open house, information regarding the following: **(August 14, 2014)**
    - Information on how to access Stagecoach Elementary's Parental Involvement Plan **(A.Rider)**
    - School information, such as, school address, phone numbers, and fax number **(P. Wilson)**
    - School website, twitter account, and email addresses **(L. Massey)**
    - District/school calendar **(August, P. Wilson)**
    - List of ways parents may be involved at school and in their child's education **(D. Grimes)**
    - Dates of two parent/teacher conferences **(Oct. /March, H.Beavert)**
    - Parent Resource Center information **(A. Rider)**
    - Smore , Remind 101, Dojo **(Shea Heagerty)**

2. Proposed parent meeting, conferences and activities regularly scheduled throughout this year:
  - The school will hold an orientation for parents at each grade level to inform them about school-wide information and to encourage parents to be involved with school activities. **(September 9, 2014, Grade level chair)**
  - Teachers will hold conferences individually with parents of children in their classrooms. These conferences will be held twice per year, October 14 & 16 and March 17 and 19. Parents will be given a summary of the student's test scores and an explanation of the interventions being used to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. **(October and March, P. Wilson)**
  - Stagecoach Elementary will have an annual report to the public meeting to provide an explanation of the statewide assessment system, standards, and other accountability measures. **(September 9, 2014, P. Wilson, H. Beavert, A. Rider)**
  - Stagecoach Elementary will encourage parents in the following types of roles and activities to increase their involvement and support for student learning.
    - Open House – August 14, 2014 **(P. Wilson, H. Beavert)**
    - Annual report to the public meeting **(Sept. 9, 2104 P. Wilson)**
    - BooHoo/"Yahoo" Breakfast **(August 18,2014 L. Jones)**
    - Hallway Hereos training **(Sept. 15, 2014 K. Spencer)**
    - Grandparents Day **(Sept.18, 19 P. Wilson )**
    - G/T parent open house night **(Sept. 30, 2014 T. Thurman)**
    - Red ribbon week **(October 27-31, 2014 A. Rider)**
    - Parent/teacher conferences **(Oct./March P. Wilson)**
    - Veterans Day **(Nov. 11,2014 S.Bowers)**
    - Hoe Down **(Nov. 20,2014 P. Wilson)**
    - Music program **(Dec. 2014 C. Lanius, J. Holowell)**
    - Family literacy night **(Dec. 9, 2014 A. Rider, D. Grimes)**
    - Family math game night **(Jan., 2015 A. Rider)**
    - Art show **(Feb. 26, 2015 B.Fuhrman)**
    - Field day **(week in May, J. Hignight, K. Spencer)**
    - Awards celebrations **(end of each 9 weeks, P. Wilson, H. Beavert, A. Rider)**
    - Monthly PTO meetings **(first Tuesday of each month, P. Wilson)**
    - Room parents **(on-going, P. Wilson)**
    - Reading buddies **(on-going, H. Beavert)**
    - Tutor **(on-going, A. Rider)**
    - Volunteer for workroom **(September, P. Wilson)**
    - Backpack Fridays **(weekly, K. Noblitt, J. Tonnessen, R. Casteel)**
    - Book fair **(September 17-24, 2014, Liz Jones)**
3. Stagecoach Elementary will provide information to parents about volunteer opportunities:
  - A Hallway Heroes training will be conducted for those patrons interested in volunteering. **(September 15, 2014, K. Spencer)**
  - A training will be held for those interested in volunteering in the workroom. **(P. Wilson)**
  - Parents will participate in various building level activities. **(On-going, A. Rider)**

- Stagecoach Elementary will work with Middle School South/North to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. **(May, 2015, C. Lyons)**
  - (Staff Development) the State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. This requirement was met for Stagecoach Elementary on August 14, 2014. Stagecoach Elementary School staff meet for parental involvement training with Jack Berckemeyer on August 14, 2014 from 8:00-11:00. **(August, 2014, P. Wilson)**
4. How will you school work with parents to create a School-Parent-Compact?
    - N/A to Stagecoach Elementary
  5. Stagecoach Elementary will provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan:
    - The school shall enable the formation of a Parent Teacher Association of organization that will foster parental and community involvement within the school. **(on-going, P. Wilson)**
    - The PTO will meet on a monthly basis. **(monthly, P. Wilson)**
  6. Stagecoach Elementary will provide resources for parents:
    - A parent resource center is located on the Stagecoach Elementary School campus. Hours are Monday-Friday 7:30-4:00. **(weekly, Ann Rider)**
    - State Requirement - Parents will be notified via school newsletters or in packets given at open house pertinent information. **(August, A. Rider)**  
The information packets will include a copy of:
      - Parental involvement plan
      - Survey for volunteer interests
      - Suggestions of ways parents can become involved in their child's education
      - Parental involvement activities for the current school year
      - School information and website
      - District/school calendar
      - Information on how to access Stagecoach Elementary's Parental Involvement Plan
    - To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. Materials will be made available for check out in the parent center for parents. **(August, 2014, A. Rider)**
    - Included in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions in the following manner: **(yearly, H. Beavert)**
      - The policy regarding checkout procedures of children is published in the Cabot Public School Elementary Handbook under **Checkout Policy**. The Stagecoach Elementary car-rider drop off and pick up procedures will be distributed to all parents in the parent information kits at the beginning of each year and will be available in the school office.
      - The policy for classroom visitation during school is published in the Cabot Public School Elementary Handbook under **Visitors to the School**.

- The school process for resolving parental concerns is published in the Cabot Public Schools Elementary Handbook under **Appeals Procedure**.
- The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator. **(yearly, P. Wilson)**
  - Stagecoach Elementary's Parent Facilitator is Ann Rider
    - Form a committee to develop a plan for parental involvement in the school (including 3-4 staff members and 3-4 parents)
    - Organize meaningful training for staff and parents
    - Promote and encourage a welcoming atmosphere for parental involvement in the school
    - Undertake efforts to ensure that parental participation is recognized as an asset
    - Work with district and building administrators to fulfill requirements set forth in ACT 307
    - Engage in/create activities to encourage parents to participate as a full partner in their child's education
- 7. Stagecoach Elementary will engage parents in the evaluation of our parental involvement efforts **(September, 2014, A. Rider)**
  - Using an electronic parent survey
  - Analyzing the survey results to help strengthen our parental involvement
- 8. Stagecoach Elementary will use the parent interest surveys to select, plan, and implement parental involvement activities.
  - Using the data from the parent interest surveys Stagecoach will plan parent nights around suggested interest areas. **(on-going, H. Beavert)**
  - Stagecoach Elementary parental involvement committee will be composed of;
    - Pam Waymack Wilson, Principal
    - Haley Beavert, Assistant Principal
    - Ann Rider, Counselor
    - Stephanie Belden, parent
    - Farah Leder, parent
    - Stephanie Benedict, parent
  - Materials will be made available for parents to check out in order to supplement areas of academic concern at home from the parent center. **(On-going, P. Self, C.Crumbly)**
- 9. Annual Title 1 Meeting
  - N/A to Stagecoach Elementary